Huttons®
The Agency of Choice
HUTTONS ASIA PTE LTD ESTATE AGENT LICENCE NO.: L3008899K

BAYWIND RESIDENCES

OPTION NO.: ________________

OPTION DATE: ________________

PARTICULARS OF PURCHASER(S)

(Residential Unit)

GM:	WALK-IN: ☐
HYPER:	INVITE: ☐

UNIT(S) DETAILS:

Unit no.:	Type:	Area (sqft):
Booking fee:	Bank and Cheque no.:	Purchase price:
Project account no.: **BAYWIND PROPERTIES PTE.LTD. - PROJECT ACCOUNT**		

PURCHASER(S) DETAILS:

Name	NRIC / Passport	Correspondence Address (as Per NRIC)	Contact No.	Email

NATIONALITY AND OWNERSHIP OF PROPERTIES:		REMARKS
SINGAPORE CITIZEN	This will be my _____ property. I own / do not own a HDB Flat.	
PERMANENT RESIDENT	This will be my _____ property. I own / do not own a HDB Flat.	
FOREIGNER	I am from: ________________. This will be my _____ property.	

PURCHASER(S)' SOLICITORS' DETAILS:

Name of law firm and assigned solicitor	

Note: If solicitors' details are not furnished within 2 working days from date of Option, the Sale & Purchase Agreement will be forwarded to the Correspondence Address.

Signed by: ______________________ Purchaser(s)	Witnessed by: ______________________ Huttons Salesperson Name HP No.: NRIC: Email : CEA No.:

Note: This reservation "DOES NOT CONSTITUTE" a sale and Huttons Asia Pte Ltd shall not be liable for any claims whatsoever. In the event that the offer is not accepted by the Developer, the cheque shall subsequently be returned.

FOR OFFICIAL USE ONLY	
Tagging Case: YES / NO (Please Circle)	
Tagger Name:	
NRIC:	
HP No.:	

FOR ECB CASES – YES / NO (Please Circle)			
Business Name:			
Agency:			
NRIC:		CEA No.:	
HP No.:			

**I understand my duties and obligations to perform due diligence checks in accordance with prevailing anti-money laundering, countering terrorism financing laws and the Company's policy. I have undertaken the necessary checks on my client(s) for this transaction via the Huttons iPortal App. The e-CDD reference number(s) is/are:*
Buyer 1: ________________________ / Buyer 2: ________________________
Buyer 3: ________________________ / Buyer 4: ________________________

Disclaimer: The purchaser(s) confirm that they did not rely on any representation, warranty or assurance, of any nature by Huttons and/or salesperson whatsoever, (whether orally or in writing) in the making of any decision or the taking of any action, except for the presentations based on information and specifications provided in the official marketing brochure and factsheets for this development. Huttons and/or salesperson shall not in any event be liable to any damage, claim or loss, whether in contract or in tort, except liabilities which cannot be excluded or limited by law. Huttons and/or salesperson's liability to any party shall not in any event be more than the fees received by Huttons for the unit(s) purchased by the client which gave rise to the claim dispute.

IMPORTANT NOTES AND PURCHASER DECLARATION

A. ELIGIBILITY

1. The purchaser(s) must be 21 YEARS OLD or above and must be eligible to purchase private property by virtue of the Housing & Development Act/Executive Condominium Housing Scheme Act.

2. The Option to Purchase will be issued to the person(s) named only. No assignment, addition, deletion or substitution of names will be allowed once the Option to Purchase is issued.

3. Please note that the Option to Purchase is not subject to approval of Housing Loan.

4. I/We hereby confirm my/our eligibility to purchase private residential property under the existing HDB rules & regulations, if applicable.

B. PERSONAL DATA

5. I/We hereby confirm that we agree and consent to Huttons Asia Pte Ltd, its officers, employees and associates to collect the Personal Data listed in this form.

6. I/We also consent to the disclosure of our personal data to the Developer, related corporations, associates, independent contractors and other third parties that Huttons Asia Pte Ltd is associated with, but only in connection with the purposes required for the purchase of the Property and/or Unit(s) listed in the form.

7. I/We, undertake to notify Huttons Asia Pte Ltd if I/we wish to withdraw the above consent for the purposes stated in this form.

Signed by:

____

Name of Purchaser(s):
NRIC:

Witnessed by:

____

Name of Huttons Salesperson:
CEA No.:
NRIC:
HP No.:

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C. ANTI MONEY LAUNDERING AND COUNTERING TERRORISM FINANCING

8. I/We understand that Huttons Asia Pte Ltd may require further declaration, information or documents from me as part of their compliance with prevailing money laundering and countering terrorism financing laws.

9. It is further declared that I am/we are or the beneficial owner is/beneficial owners are (applicable to 9(b), (c) and (d) if there is a beneficial owner/there are beneficial owners in the transaction):

(a)	the beneficial owner(s) of the property which will be purchased	Yes/No
(b)	not a politically exposed person ("PEP") i.e. holding a position with prominent public function (includes Head of State or government, government ministers, senior civil or public servants, senior judicial or military officials, senior executives of state owned corporations or senior officials of political parties, members of the legislature and senior management of international organisations)	Yes/No
(c)	not a family member of a PEP i.e. a parent/step-parent/child/step-child/adopted child/spouse/sibling/step-sibling/adopted sibling	Yes/No
(d)	not a close associate of the PEP i.e. closely connected to the PEP, either socially or professionally	Yes/No

10. Please provide more details if you have declared "No" for any of the above: ____.

Signed by:	Witnessed by:	
________________________	________________________	
Purchaser(s)	Huttons salesperson	
	Name:	CEA No:
	NRIC:	HP No:

HUTTONS ANTI MONEY LAUNDERING AND COUNTERING TERRORISM FINANCING CHECKLIST (PROJECTS)

- This checklist is prepared pursuant to the requirements of Council for Estate Agencies PC 04-15, Hutton Asia Pte Ltd's Internal AML and CFT Code, and Singapore's AML and CTF laws. All questions must be answered, and the relevant information provided, where required.
- Salesperson must fill in this checklist which will serve as a written record that CDD or Enhanced CDD has been performed, where appropriate. If purchaser is a client of an external co-broke, please indicate this, and proceed to complete this checklist with the document/information available to you.
- Always check with your Project IC or Huttons Compliance in the event of doubt or uncertainty. Huttons Compliance can be contacted at compliance@huttonsgroup.com and 6550 6553.
- Salespersons and associates have a personal responsibility to comply with Singapore's AML and CTF laws, and any penalty or fine arising from the failure to complete this checklist.

Part A: Preliminary Questions (must be completed)		
No	**Question**	**Ans**
1	Name of Salesperson: _______________ / Customer's name: _______________ / Unit number: _______________	
2	Have you completed the Personal Particulars Form for this Project and customer signed the same? ***Note: If "No", please have the form completed and signed by the customer before proceeding further.***	Y/N
Part B: Triggering Events for performance of CDD (must be completed)		
3	Is the customer a foreigner? [Singapore PR is not a foreigner] ***Note**: If "Yes", please state the nationality: ___________________________*	Y/N
4	Is physical cash used in the property purchase? ***Note**: If "Yes", please state amount and purpose of payment: ___________________________*	Y/N
5	Is there suspicion of money laundering terrorism financing? ***Note**: If "Yes", please provide more information: ___________________________*	Y/N
6	Is there doubt about the customer's identification document? ***Note**: If "Yes", please provide more information: ___________________________*	Y/N
Part C: Customer Due Diligence Measures (to be completed if you answer "Yes" for any question in Part B)		
7	Is another person other than the customer the beneficial owner ("BO") of the property? [BO is the person who has ultimate interest in the transaction, and who has control over the client. You can answer "No" if the customer has declared that he is the BO or owner of the property in the Personal Particulars Form.] ***Note**: If "Yes", please state who is the BO and the relationship with the customer: ___________________________*	Y/N
8	Is the BO a company, partnership, firm, or trust? ***Note**: a. If "Yes", ask who has controlling stake in the company, and who is the senior executive or managing officials and state the information here: ___________________________* *b. If it is not appropriate or conducive to ask the customer, you can ask for documents such as ACRA records, constitution document of the trust OR inform Huttons Compliance to perform the necessary searches (only for companies and partnerships)*	Y/N
9	Have you screened the customer against the sanction lists in links found in MAS' webpage: http://www.mas.gov.sg/Regulations-and-Financial-Stability/Anti-Money-Laundering-Countering-The-Financing-Of-Terrorism-And-Targeted-Financial-Sanctions/Targeted-Financial-Sanctions.aspx ***Note**: a. If "Yes", is there any full or partial name match of the customers' OR BO's name? If there is a match, provide more information of the match: ___________________________* *b. If no screening is done, state why AND whether Huttons Compliance is requested to perform the screening: ___________________________*	Y/N
Part D: Triggering Events for Enhanced CDD and performance of Enhanced CDD (must be completed)		
10	Is there any knowledge or ground to suspect that the customer OR BO is a Politically Exposed Person ("PEP") [A PEP refers to a person who is or has been entrusted with prominent public functions. You can state "No" if the customer declares he or the BO is not a PEP, family member or close associate of a PEP in the Personal Particulars Form, UNLESS you have other reasons to suspect that the customer or the BO is a PEP, family member or close associate of a PEP.]	Y/N
11	If "Yes" to the question above/customer or BO is a PEP, family member or close associate of a PEP, have you obtained consent from the Project IC or Huttons Compliance before proceeding with the business relationship or transaction? ***Note**: **You must not proceed with the business relationship or transaction if consent is not obtained**.*	Y/N
12	Is the customer (a) intending to purchase a lot of units OR (b) proposing unusual payment arrangements OR (c) proposing unusual ownership arrangements OR (d) from higher risk countries? [Higher risk countries are: Afghanistan, Albania, Algeria, Angola, Antigua And Barbuda, Argentina, Azerbaijan, Bangladesh, Belize, Bolivia, Bosnia And Herzegovina, Brunei Darussalam, Cambodia, Cuba, Cyprus, Dominica, Ecuador, Ethiopia, Ghana, Greece, Guyana, Indonesia, Iran, Kenya, Myanmar, Pakistan, Philippines, Sao Tomé And Principe, Sierra Leone, Sri Lanka, Thailand, Turkmenistan, and Uzbekistan] ***Note**: if "Yes", please provide more information: ___________________________*	Y/N
13	If "Yes" to the question above/the customer (a) intends to purchase a lot of units OR (b) proposed unusual payment arrangements OR (c) proposed unusual ownership arrangements OR (d) from higher risk countries, have you obtained consent from the Project IC or Huttons Compliance before proceeding with the business relationship or transaction? ***Note**: **You must not proceed with the business relationship or transaction if consent is not obtained**.*	Y/N

Remarks:	Submitted by the abovenamed Salesperson Signature: Date: